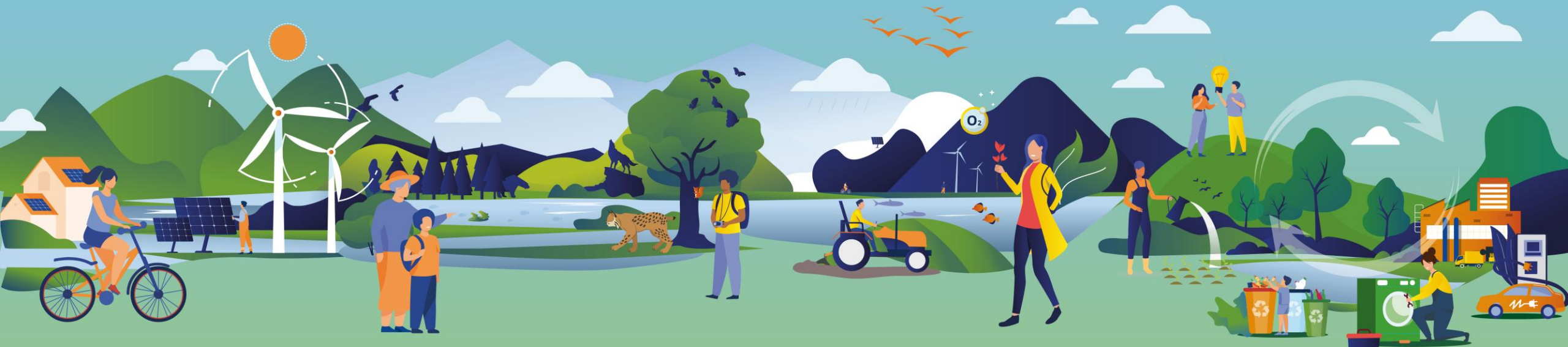


# Výzva k předkládání projektů programu LIFE 2026



Píšící seminář k programu LIFE – 24/6/2026

**Darek Urbaniak, Hana Mandelíková, CINEA**

# Program LIFE

- Jediný finanční program EU výhradně zaměřený na životní prostředí, ochranu přírody a klimatickou akci;
- Program LIFE za 34 let své existence podpořil více než 6 500 projektů;
- Pro období 2021–2027 má program LIFE rozpočet 5,43 miliardy eur; na výzvy pro rok 2026 je určeno 606 milionů eur.
- *Bottom-up approach* - příjemci navrhují projekty sami (SAP a STRAT); specifické zaměření u CSA, PLP, TA-PP
- Možnost předložení projektu v národním jazyce



# Program LIFE na období 2021–2027

Příspěvek k přechodu na oběhové, energeticky účinné hospodářství založené na obnovitelných zdrojích energie a odolné vůči změně klimatu

Ochrana a zlepšování kvality životního prostředí

Zastavit a zvrátit úbytek biologické rozmanitosti



**Příroda a biologická rozmanitost**



**Oběhové hospodářství a kvalita života**



**Klimatické změny  
Zmírnění a přizpůsobení**



**Přechod na čistou energii**

## Projekty

- Vyvíjet a demonstrovat inovativní techniky a přístupy k řešení výzev v oblasti životního prostředí
- Pomáhat při provádění plánů a strategií, které vyžadují právní předpisy EU.
- Podporovat osvědčené postupy a změny chování
- Podnikat rozsáhlé zavádění úspěšných řešení

## Dopad

- Podporovat rozvoj, monitorování a provádění politiky EU v oblasti životního prostředí a klimatu
- Poskytnout modely pro kopírování a rozšiřování

## Příjemci projektu jsou:

- 1/3 soukromé podniky
- 1/3 nevládní organizace a organizace občanské společnosti
- 1/3 orgánů veřejné moci

## Druhy činností financovaných v rámci programu LIFE

### **Granty na akce (Action Grants):**

Strategické projekty (SNAP a SIP)

Standardní akční projekty (SAP)

Technická pomoc (TA –PP)

Jiné akce (OA)

- Koordinační a podpůrná akce (CSA)
- Projekty politických a legislativních priorit (PLP)

### **Provozní granty (Operating grants)**



# Standardní akční projekty (SAP) → 319 milionů EUR

## Podprogram

Příroda a biologická rozmanitost

Oběhové hospodářství a kvalita života

Zmírňování změny klimatu a přizpůsobování se této změně

Míra spolufinancování max. 60%; výjimka: projekty zaměřené pouze na prioritní stanoviště/druhy (NAT) – 75%

Maximální doba trvání 10 let

**Termín podání žádostí: 22/09/2026 (CEQL, NAT, CLIMA)**

# Příroda a biologická rozmanitost – 173,5 milionů EUR

## 1. Příroda a biologická rozmanitost

## 2. Správa a informace o přírodě

**NOVÉ!** Akce umožňující replikaci a rozšiřování osvědčených environmentálních řešení: odstranění administrativních, regulačních, finančních nebo organizačních překážek

Topic	Topic budget	Indicative range of project budgets	Estimated number of projects to be funded
1 – LIFE-2026-SAP-NAT-NATURE - Nature and Biodiversity	EUR 166 000 000	EUR 2-13 Mln	30 projects
2 – LIFE-2026-SAP-NAT-GOV - Nature Governance and Information	EUR 7 500 000	EUR 1-2 Mln	5 projects

# Oběhové hospodářství a kvalita života – 86 milionů EUR

## 1. Oběhové hospodářství a odpady

1.1. Využití zdrojů z odpadu

1.2. Oběhové hospodářství a životní prostředí

## 2. Nulové znečištění a udržitelné hospodaření s přírodními zdroji

2.1. Vzduch

2.2. Voda

2.3. Půda

2.4. Chemikálie

2.5. Hluk

2.6. Průmyslové emise a bezpečnost

2.7. Nový evropský Bauhaus

Topic	Topic budget	Indicative range of project budgets	Estimated number of projects to be funded
LIFE-2026-SAP-ENV-ENVIRONMENT - Circular Economy and Zero Pollution	EUR 79,500,000  (of which EUR 4,000,000 for Bauhaus sub-topic)	EUR 2-10 Mln	31 projects
LIFE-2026-SAP-ENV-GOV — Environment governance	EUR 6,500,000	EUR 0,7 - 2 Mln	5-6 projects

## 3. Správa životního prostředí

**NOVÉ!** Opatření umožňující replikaci a rozšiřování osvědčených environmentálních řešení

# Zmírňování změny klimatu a přizpůsobování se této změně (SAP) - 60 mil EUR

## 1. Zmírňování změny klimatu – CCM

7 Oblasti intervence

## 2. Přizpůsobování se změně klimatu – CCA

9 Oblasti intervence

## 3. Správa a informace v oblasti klimatu – GOV

8 Oblasti intervence

Topic	Topic budget	Indicative range of project budgets	Estimated number of projects to be funded
LIFE-2026-SAP-CLIMA-CCM Climate Change Mitigation	EUR 28,000,00	EUR 1-5 Mln	12 projects
LIFE-2026-SAP-CLIMA-CCA Climate Change Adaptation	EUR 28,000,000	EUR 1-5 Mln	12 projects
LIFE-2026-SAP-CLIMA-GOV Climate Governance and Information	EUR 4,000,000	EUR 0.7-2 Mln	3 projects

# CET – OA (CSA, PLP)

- +/- 85,5 mEUR available for 13 Topics
- policy-driven funding topics with **detailed guidance**
- Most funding topics: **minimum of 3 (eligible) entities from 3 different eligible countries** (average number of partners is higher)
- **95% co-funding rate**

**Termín podání žádostí: 16/9/2026**



# Access to the funding & tender portal

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

# How to participate in LIFE 2026

The screenshot shows the official website for the LIFE Programme. At the top, there is the European Commission logo and a search bar. Below that, a navigation menu includes 'Home', 'About us', 'Programmes', 'Funding opportunities', 'Beneficiaries' corner', 'News & Events', and 'Publications'. The main header features the LIFE logo, which consists of the word 'Life' in a yellow script font surrounded by twelve yellow stars on a blue background. A white box on the left side of the header contains the text: 'LIFE Programme' and 'The LIFE Programme is the EU's funding instrument for the environment and climate action.' Below the header, there is a section titled 'LIFE protecting the environment and climate' with a video player and a 'Watch our video' button. At the bottom, there is a grid of six icons representing different program areas: 'Nature and Biodiversity', 'Circular Economy and Quality of Life', 'Climate Change Mitigation and Adaptation', 'Clean Energy Transition', 'Calls for Proposals', and 'Support for Applicants'. The 'Calls for Proposals' icon, which shows three blue water towers, is circled in red.

CINEA website [https://cinea.ec.europa.eu/programmes/life\\_en](https://cinea.ec.europa.eu/programmes/life_en)

# How to participate in LIFE 2026

cinea.ec.europa.eu/life-calls-proposals-2026\_en

the European Union How do you know? ▾



EN



European Climate, Infrastructure and Environment Executive Agency

Home

About us ▾

Programmes ▾

Funding opportunities ▾

Advisory Support

Beneficiaries' corner ▾

News & Events ▾

Publications ▾

[European Commission](#) > [CINEA](#) > LIFE Calls for proposals 2026

## LIFE Calls for proposals 2026

### Page contents

[LIFE Calls for proposals 2026](#)

[#EULIFE26 info days](#)

[Previous calls](#)

### LIFE Calls for proposals 2026

The LIFE Calls for proposals 2026 will be published on the [Funding & Tenders portal on 21 April 2026](#).

The Calls will subsequently be presented at the [EU LIFE info days](#) [↗](#), planned from 28 to 30 April 2026. Registrations are now [open](#) [↗](#).

### #EULIFE26 info days

The European Climate, Infrastructure and Environment Executive Agency (CINEA) will present a series of virtual information sessions on the LIFE 2026 Calls for proposals during the [EU LIFE 2026 info days](#) [🗣️](#), from 28 to 30 April. The programme and all useful information can be found [here](#). [↗](#) The Info days also aim to explain how to prepare an application and what makes an excellent proposal.

These live sessions will guide potential applicants through the new Calls for proposals and the priority topics for 2026 under the four LIFE sub-programmes:

- Nature and biodiversity;
- Circular economy and quality of life;
- Climate change mitigation and adaptation;
- Clean energy transition.

More detailed information on the LIFE Programme is available on the [CINEA Website](#) [🗣️](#).

# How to submit a proposal

The screenshot shows the EU Funding & Tenders Portal website. The main navigation bar includes 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an expert', and 'Guidance & documents'. The 'Guidance & documents' menu is open, showing options like 'Guidance & manuals', 'Reference documents', 'How to participate', 'FAQ', 'Helpdesk & support', and 'Videos'. The 'How to participate' page is displayed, featuring a five-step process:

- Step 1: Find grants procedures**

The European Commission and its funding bodies publish calls for proposals on the Funding and Tenders Portal. You can find calls for proposals in different ways:

  - You may start your search from the home page by entering different keywords that change the results and then refine the results with the help of further filters.
  - You may start your search by selecting one of the EU programmes listed on the home page. Each link links to the calls for proposals of a specific programme.
  - Calls are divided into topics, implemented by different type of actions. Select a topic to read more about the identified opportunity: the topic-related documents, guidance and other instructions are available on a topic page.
  - The site offers a search on calls for proposals and tenders of the European institutions.

[View more details](#)
- Step 2: Find partners (optional)**

Read the topic conditions to assess the partnership and other eligibility requirements of a call. To publish your partner search request or offer, select a topic on the Search Funding and Tenders page. Further help is available in the [IT HOW TO](#).

Use the Partner Search offered in this site to select an organisation based on their profile or their previous participation.

[View more details](#)
- Step 3: Create an EU Login account**

Each user has to have an EU Login account to log in on the Portal. If you already have such an account, you can use it for any interactions supported on this site from proposal submission to reporting. If you do not have an account yet, you need to create it by clicking on the REGISTER button. Otherwise you get access only to the public services of the site (eg. searching funding opportunities, reading guidance, etc.)

[Register an EU login account](#)

[View more details](#)
- Step 4: Register an organisation**

If you want to participate in a call for proposal, your organisation needs to be registered and to obtain a 9-digit Participant Identification Code (PIC). This unique identifier will have a 'declared' status and can be used for your proposal submission and in any interactions with the European Union.

[Check if your organisation is already registered, or register it](#)

[View more details](#)
- Step 5: Submit your grant proposal**

How to access the submission system?

Select your topic and go to the Submission Service section of the topic page. Make sure that you select the correct type of action before you start drafting a proposal. The link to the submission system is available, if the status of the call is 'open'. A login with your EU Login account is required.

[View more details](#)

**EU Funding & Tenders Portal:**  
<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

# How to submit a proposal

European Commission | EU Funding & Tenders Portal

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Home > Funding > EU programmes

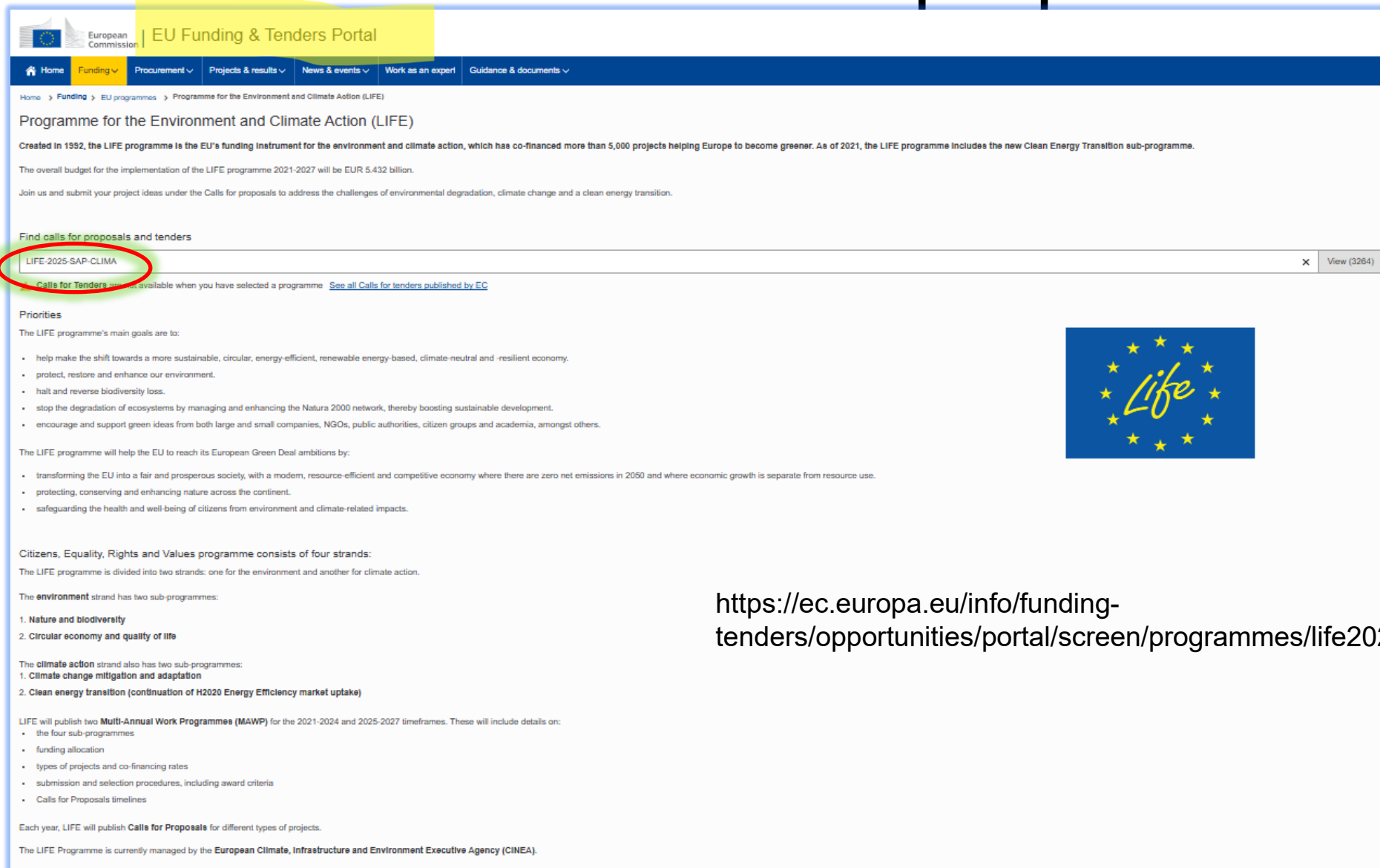
**EU programmes**

All EU citizens can apply for EU funding. The EU has several different funding programmes that you may be able to apply for, depending on the nature of your business or project. Funding opportunities are also available through programmes that will be implemented directly by Member States, such as the Recovery and Resilience Facility or the Just Transition Fund. Before applying for funding, always consult the call guidelines to see if you are eligible.

41 items found

<a href="#">Asylum, Migration and Integration Fund</a> AMIF2027	<a href="#">Border Management and Visa Instrument</a> BMVI	<a href="#">Business and Consumer Surveys Programme (BCS)</a> BCS	<a href="#">Citizens, Equality, Rights and Values programme</a> CERV
<a href="#">Connecting Europe Facility</a> CEF2027	<a href="#">Creative Europe</a> CREA2027	<a href="#">Customs Control Equipment Instrument</a> CCEI	<a href="#">Customs Programme</a> CUST
<a href="#">Digital Europe Programme</a> DIGITAL	<a href="#">Erasmus+ Programme</a> ERASMUS2027	<a href="#">EU Anti-fraud Programme</a> EUAF	<a href="#">EU External actions</a> RELEX2027
<a href="#">EU Renewable Energy Financing Mechanism</a> RENEWFM	<a href="#">EU4Health Programme (EU4H)</a> EU4H	<a href="#">Euratom Research and Training Programme</a> EURATOM2027	<a href="#">EUROPE DIRECT</a> ED
<a href="#">European Defence Fund</a> EDF	<a href="#">European Maritime Fisheries and Aquaculture Fund</a> EMFAF	<a href="#">European Parliament (EP)</a> EP	<a href="#">European Social Fund +</a> ESF
<a href="#">European Solidarity Corps</a> ESC2027	<a href="#">Fiscalis Programme</a> FISC	<a href="#">Horizon Europe</a> HORIZON	<a href="#">IMCAP</a> IMCAP2027
<a href="#">Information Measures for the EU Cohesion policy</a> IMREG	<a href="#">Innovation Fund</a> INNOVFUND	<a href="#">Internal Security Fund</a> ISF	<a href="#">Interregional Innovation Investments</a> I3
<a href="#">Just Transition Mechanism</a> JTM	<a href="#">Justice Programme</a> JUST2027	<a href="#">Neighbourhood, Development and International Cooperation Instrument – Global Europe (NDICI)</a> NDICI	<a href="#">Pilot Projects Funds</a> PPPA2027
<a href="#">Programme for Environment and Climate Action</a> LIFE2027	<a href="#">Promotion of Agricultural Products</a> AGRIP2027	<a href="#">Protection of the Euro against Counterfeiting Programme</a> PERI	<a href="#">Research Fund for Coal and Steel</a> RFC2027

# How to submit a proposal



European Commission | EU Funding & Tenders Portal

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Home > Funding > EU programmes > Programme for the Environment and Climate Action (LIFE)

## Programme for the Environment and Climate Action (LIFE)

Created in 1992, the LIFE programme is the EU's funding instrument for the environment and climate action, which has co-financed more than 5,000 projects helping Europe to become greener. As of 2021, the LIFE programme includes the new Clean Energy Transition sub-programme.

The overall budget for the implementation of the LIFE programme 2021-2027 will be EUR 5.432 billion.

Join us and submit your project ideas under the Calls for proposals to address the challenges of environmental degradation, climate change and a clean energy transition.

### Find calls for proposals and tenders

LIFE-2025-SAP-CLIMA View (3264)

Calls for Tenders are available when you have selected a programme [See all Calls for tenders published by EC](#)


#### Priorities

The LIFE programme's main goals are to:

- help make the shift towards a more sustainable, circular, energy-efficient, renewable energy-based, climate-neutral and -resilient economy.
- protect, restore and enhance our environment.
- halt and reverse biodiversity loss.
- stop the degradation of ecosystems by managing and enhancing the Natura 2000 network, thereby boosting sustainable development.
- encourage and support green ideas from both large and small companies, NGOs, public authorities, citizen groups and academia, amongst others.

The LIFE programme will help the EU to reach its European Green Deal ambitions by:

- transforming the EU into a fair and prosperous society, with a modern, resource-efficient and competitive economy where there are zero net emissions in 2050 and where economic growth is separate from resource use.
- protecting, conserving and enhancing nature across the continent.
- safeguarding the health and well-being of citizens from environment and climate-related impacts.



Citizens, Equality, Rights and Values programme consists of four strands:  
The LIFE programme is divided into two strands: one for the environment and another for climate action.

The **environment** strand has two sub-programmes:

1. **Nature and biodiversity**
2. **Circular economy and quality of life**

The **climate action** strand also has two sub-programmes:

1. **Climate change mitigation and adaptation**
2. **Clean energy transition (continuation of H2020 Energy Efficiency market uptake)**

LIFE will publish two **Multi-Annual Work Programmes (MAWP)** for the 2021-2024 and 2025-2027 timeframes. These will include details on:


- the four sub-programmes
- funding allocation
- types of projects and co-financing rates
- submission and selection procedures, including award criteria
- Calls for Proposals timelines

Each year, LIFE will publish **Calls for Proposals** for different types of projects.

The LIFE Programme is currently managed by the **European Climate, Infrastructure and Environment Executive Agency (CINEA)**.

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/programmes/life2027>

# How to submit a proposal

 European Commission | **EU Funding & Tenders Portal**

[Home](#) [Funding](#) [Procurement](#) [Projects & results](#) [News & events](#) [Work as an expert](#) [Guidance & documents](#)

### Filters

**Quick search**

LIFE-2025-SAP-CLIMA

2021 - 2027

Programme for the Environment a...

LIFE-2025-SAP-CLIMA

Submission status

[All filters](#)

[Clear all](#)

### GRANTS RECOMMENDED FOR YOU

Do you want to receive personalised recommendations? [Log in to your F&T profile to activate them.](#) or [register an account](#)

3 item(s) found

Programme

---

[Climate Change Mitigation](#)

LIFE-2025-SAP-CLIMA-CCM | Calls for proposals  
Opening date: **24 April 2025** | Deadline date: **23 September 2025** | Single-stage

Programme: **Programme for the Environment and Climate Action (LIFE)** | Type of action: **LIFE Project Grants**

---

[Climate Change Adaptation](#)

LIFE-2025-SAP-CLIMA-CCA | Calls for proposals  
Opening date: **24 April 2025** | Deadline date: **23 September 2025** | Single-stage

Programme: **Programme for the Environment and Climate Action (LIFE)** | Type of action: **LIFE Project Grants**

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[Climate Governance and Information](#)

LIFE-2025-SAP-CLIMA-GOV | Calls for proposals  
Opening date: **24 April 2025** | Deadline date: **23 September 2025** | Single-stage

Programme: **Programme for the Environment and Climate Action (LIFE)** | Type of action: **LIFE Project Grants**

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Items per page:

Showing 1–3 of 3

## Climate Change Mitigation

LIFE-2025-SAP-CLIMA-CCM

Topic Call for proposal

### Internal navigation

- General information
- Topic description
- Topic updates
- Conditions and documents
- Budget overview
- Start submission
- Topic Q&As
- Get support

### General Information

**Programme**  
Programme for the Environment and Climate Action (LIFE)

**Call**  
LIFE Climate Action - Standard Action Projects (SAP) (LIFE-2025-SAP-CLIMA)

**Type of action**  
LIFE-PJG LIFE Project Grants

**Type of MGA**  
LIFE Action Grant Budget-Based (LIFE-AG)

Close

**Deadline model**  
single-stage

**Opening date**  
24 April 2025

**Deadline date**  
23 September 2025 17:00:00 Brussels time

### Topic description

**Expected Outcome:**  
Efficient delivery of the quantified objectives by the end of the project.  
**Objective:...**

[Show more](#)

### Topic updates

18 March 2025  
**EVALUATION results Call LIFE-2025-SAP-CLIMA**

...

[Show more](#)

### Topic conditions and documents

#### Conditions

**1. Admissibility Conditions: Proposal page limit and layout**

described in section 5 of the call document [📄](#).

**Proposal page limits and layout:** described in [Part B of the Application Form](#) [📄](#) available in the Submission System.

**2. Eligible Countries**

described in section 6 of the call document [📄](#).

**3. Other Eligible Conditions**

described in section 6 of the call document [📄](#).

**4. Financial and operational capacity and exclusion**

described in section 7 of the call document [📄](#).

**5a. Evaluation and award: Submission and evaluation processes**

described section 8 of the call document [📄](#) and the [Online Manual](#) [📄](#).

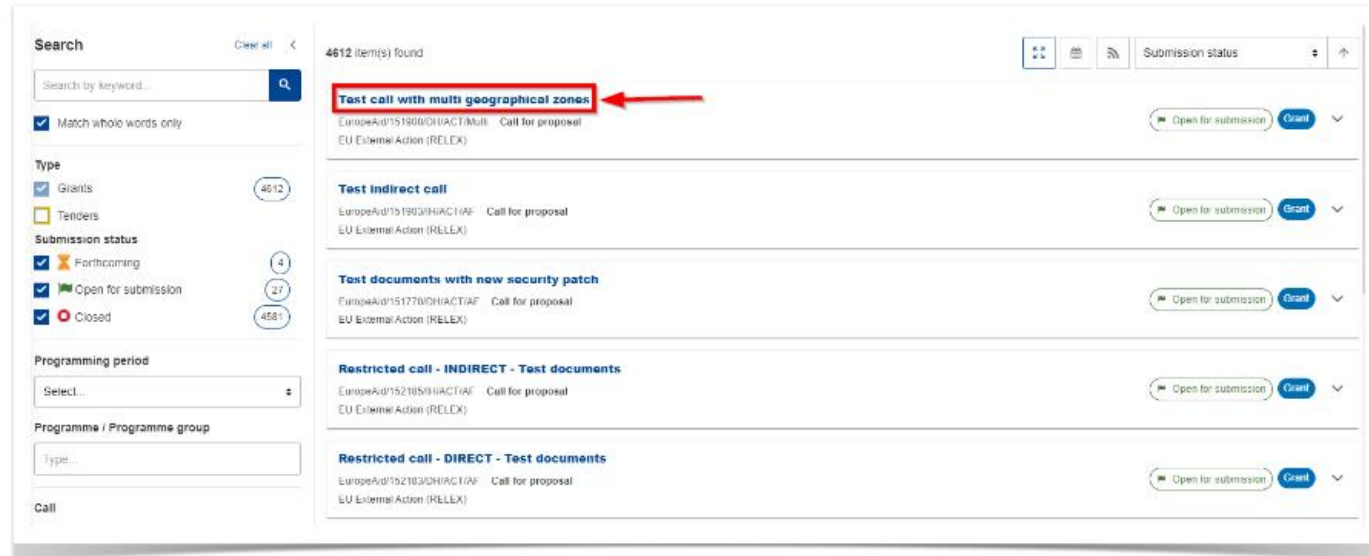
**5b. Evaluation and award: Award criteria, scoring and thresholds**

described in section 9 of the call document [📄](#).

# How to submit a proposal

## 3 Access the topic page

Click on the topic title to access the call page:



Search Clear all < 4612 item(s) found Submission status < >

Search by keyword...

Match whole words only

Type

- Grants (4612)
- Tenders

Submission status

- Forthcoming (4)
- Open for submission (27)
- Closed (4581)

Programming period

Select...

Programme / Programme group

Type...

Call

**Text call with multi geographical zones** Call for proposal Open for submission Grant >

EuropeAid/151900/OHACT/Mult EU External Action (RELEX)

**Test indirect call** Call for proposal Open for submission Grant >

EuropeAid/151903/OHACT/AF EU External Action (RELEX)

**Test documents with new security patch** Call for proposal Open for submission Grant >

EuropeAid/151770/OHACT/AF EU External Action (RELEX)

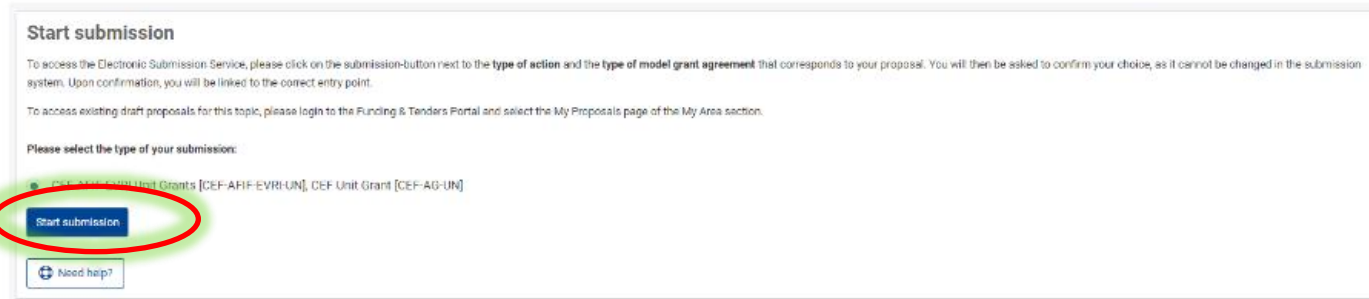
**Restricted call - INDIRECT - Test documents** Call for proposal Open for submission Grant >

EuropeAid/152185/OHACT/AF EU External Action (RELEX)

**Restricted call - DIRECT - Test documents** Call for proposal Open for submission Grant >

EuropeAid/152183/OHACT/AF EU External Action (RELEX)

Either scroll down in the call page to the **Start submission** section, or select **Submission service** in the table of contents on the left. Then, click on the **Start submission** button, see [Submit a proposal](#) for more information:



**Start submission**


To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

- CEF Multi-annual Unit Grants [CEF-ARF-EVRI-UN], CEF Unit Grant [CEF-AG-UN]

# How to submit a proposal



European Commission | Funding: Submission Service

## Create proposal

**TEST MODE**

**Deadline**  
23 September 2025 17:00:00 Brussels Local Time


176 days left until closure

**Call data**

Call: **LIFE-2025-SAP-CLIMA**  
Topic: **LIFE-2025-SAP-CLIMA-CCA**  
Type of action: **LIFE-PJG**  
Type of MGA: **LIFE-AG**

**⚠️** Topic and type of action can only be changed by creating a new proposal.



**Download Part B templates**

 [Download part B templates](#)

**Support & Helpdesk**

**⚠️** Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals are not accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline.  
**You can submit the proposal as many times as you wish up until the deadline.** Each new submitted version will replace the previous one.

**Find your organisation**

**PIC**  \*  **Short name**  \*

Organisations you have been previously associated with. (Click to select)


**PIC: 956444445**  
Baird Consulting SCS  
Vieille rue du Moulin-Rouge 20  
Uccle, BE


**Your role**

Please indicate your role in this proposal \*

Main contact  
 Contact person

# How to submit a proposal

 European Commission | Funding: Submission Service


Welcome **Darek URBANIAK** 

**Deadline**  
23 September 2025 17:00:00 Brussels Local Time

176 days left until closure

**Call data**


Call: LIFE-2025-SAP-CLIMA  
Topic: LIFE-2025-SAP-CLIMA-CCA  
Type of action: LIFE-PJG  
Type of MGA: LIFE-AG

 Topic and type of action can only be changed by creating a new proposal.

**Proposal data**



Acronym: LIFE25-CCMA-DE-Sunri  
Draft ID: SEP-211155975

**Download Part B templates**


 [Download part B templates](#)

**Support & Helpdesk**


[Online Manual](#) [IT How To](#)  
[IT Helpdesk](#) [FAQ](#)

Service Desk:  
 [EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu](mailto:EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu)  
 +32 2 29 92222


Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.  
Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.





















 Your proposal contains changes that have not yet been submitted.

**Administrative forms (Part A)**

[Edit forms](#) [Edit Part C \(KPI\)](#) [View history](#) [Print preview](#) 

**Part B and Annexes**

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. 

Part B *	<input type="text"/>	 <a href="#">Upload</a> 
Detailed budget table *	<input type="text"/>	 <a href="#">Upload</a> 
Annual activity reports	<input type="text"/>	 <a href="#">Upload</a> 
Participant information *	<input type="text"/>	 <a href="#">Upload</a> 
Letters of support	<input type="text"/>	 <a href="#">Upload</a> 
Cofinancing declarations	<input type="text"/>	 <a href="#">Upload</a> 
Maps	<input type="text"/>	 <a href="#">Upload</a> 
Description of sites	<input type="text"/>	 <a href="#">Upload</a> 
Description of species and habitats	<input type="text"/>	 <a href="#">Upload</a> 
Other annexes	<input type="text"/>	 <a href="#">Upload</a> 

[BACK TO PARTICIPANTS LIST](#) [VALIDATE](#) [SUBMIT](#)

# How to submit a proposal

The screenshot shows a web interface for submitting a proposal. At the top, there are buttons for 'Edit forms', 'View history', and 'Print preview'. A red box highlights a question mark icon next to the 'Print preview' button, with a red arrow pointing down to the 'Administrative Forms' modal. The modal contains the following text:

**Administrative Forms**

As coordinator you have the rights to edit all sections of the administrative form, participants can only update their relevant sections - including the budget form.

Note that participants and other coordinator contacts may also update the form while you are editing it, with the last-saved having priority.

Always re-check the content for correctness prior to submission.

Data which is pre-populated in the administrative forms from the Participant Register is read-only and cannot be changed. If you consider that a change is necessary then please follow the existing procedure to request an update via Participant Portal.

The form will open as an eForm. The following browsers are recommended: Chrome 54, Firefox 45, Internet Explorer 11, Safari 10 and Microsoft Edge 13-14.

Other browsers can also be used, please check the full list in our Wiki.

The following elements are some of the recommended configuration settings: a working internet connection (at least 2.0 MB/s, or faster), a 4GB RAM, a screen resolution of minimum 1680 x 1050, or higher, Java Script and Cookies must be enabled, and the website should be white-listed in the pop-up blocker.

Please note that the use of mobile devices for online submission of proposals is not supported.

Please check the Support & Helpdesk section on the left for more information.

Extra guidance can be found inside the form as 'ghost text' in the data fields, guidance text when you position the mouse on the data item and expandable help text denoted by a '?' box.

The background interface includes a sidebar with 'Proposal data' (Acronym: TEST, Draft ID: ...), 'Download Part B template', and 'Support & Helpdesk' (Online manual, IT Helpdesk). The main content area has a 'Part B and Annexes' section with an 'Upload' button. At the bottom right, there are 'VALIDATE' and 'SUBMIT' buttons.

# How to submit a proposal

Application forms [Table Of Contents](#) [Validate Form](#) [Save](#) [Save&Close](#)

Proposal ID

Acronym **TEST**

## 1 - General information [?](#)

Field(s) marked \* are mandatory to fill.

Topic  Type of Action

Call  Type of Model Grant Agreement

Acronym \*

Proposal title \*  Max 200 characters (with spaces). Must be understandable for non-specialists in your field.  
Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months  *Estimated duration of the project in full months.*

Free keywords  *Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).*

## Abstract [?](#)

TEST

Remaining characters 1996

Has this proposal (or a very similar one) been submitted in response to a call for proposals under any EU programme, including the current call?  Yes  No [?](#)

# How to submit a proposal

Application forms

Table Of Contents

Save

Save&Close

## Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

### Section

### Description

General Information

Title - missing entry

Show Error

Declaration

Declaration acceptance is mandatory

Show Error

Declaration

Declaration acceptance missing

Show Error

Declaration

Declaration acceptance missing

Show Error

Declaration

Declaration acceptance missing

Show Error

Declaration

Declaration acceptance missing

Show Error

Baird Consulting SCS

This section has not been validated yet

Show Error

General Information

Duration - missing entry

Show Warning

General Information

Similar Proposal submitted - missing entry

Show Warning

# How to submit a proposal

**Part B and Annexes**

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ⓘ

<b>Part B *</b>	declarationOfConsent.pdf	↓	Delete
<b>Detailed budget table per WP *</b>	ELIGIBILITY-EIT-1-2014.xlsx	↓	Delete
<b>Annual activity reports</b>		ⓘ	Upload
<b>List of previous projects</b>			
<b>Timetable/Gantt chart *</b>	Doc_2022_FP_138549_7623_04-09-2022.pdf		
<b>Letters of support (MS Agreement) *</b>	Proposal_lifecycle-2022-04-22-LARGE-2090x690.pdf	↓	Delete
<b>Simplified CBA calculator</b>		ⓘ	Upload
<b>AFIF non-IP financial approval letter</b>		ⓘ	Upload
<b>AFIF IP financial approval letter</b>		ⓘ	Upload
<b>Other annexes</b>		ⓘ	Upload
<b>Environmental compliance file *</b>	Self-management_of_PC_delegates_in_FT_Portal.pdf	↓	Delete

**Attachment info** ⓘ

**Annual activity reports**

- filetype: pdf
- filename: A-Z, a-z, 0-9, \_ (underscore), -(dash), . (dot) or space
- maximum file size: 50 MB

# How to submit a proposal

The screenshot displays the 'Funding: Submission Service' interface. At the top, the European Commission logo is on the left, and a 'Welcome' message with a user profile icon is on the right. A progress bar below the header shows six steps: Login, Topic selection, Create proposal, Participants, Proposal forms, and Submit. The 'Submit' step is currently active, indicated by a pencil icon. Below the progress bar, the 'Manage proposal' section is visible. It includes a 'Deadline' box showing '30 September 2021 12:50:00 Brussels Local Time' and a 'Closed' status. A 'Call data' box lists 'Call: ERASMUS-2021-EMJM-MOB', 'Topic: ERASMUS-2021-EMJM-MOB', 'Type of action: ERASMUS-PJG', and 'Type of MGA: ERASMUS-AG'. A 'Proposal data' box shows 'Acronym: TEST', 'Draft ID: SEP-202576461', and 'Final ID: 100000737'. A 'Support & Helpdesk' section contains four buttons: 'Online Manual', 'IT How To', 'IT Helpdesk', and 'FAQ'. A central notification box with a green checkmark states: 'Your proposal was submitted on: 17 February 2021 12:50:36 (Brussels Local Time). Your proposal is part of call ERASMUS-2021-EMJM-MOB. The call deadline is 30 September 2021 12:50:00 (Brussels Local Time). Your proposal ID is 100000737. This number is important and will be used as future reference during the evaluation process.' Below this, a 'Revisit your proposal' section contains three buttons: 'Update proposal', 'Download', and 'Withdraw proposal'. The 'Update proposal' and 'Withdraw proposal' buttons are disabled, while the 'Download' button is active.

European Commission | Funding: Submission Service

Welcome [User Profile]

Progress bar: Login, Topic selection, Create proposal, Participants, Proposal forms, **Submit**

### Manage proposal

**Deadline**  
30 September 2021 12:50:00 Brussels Local Time  
Closed

**Call data**  
Call: ERASMUS-2021-EMJM-MOB  
Topic: ERASMUS-2021-EMJM-MOB  
Type of action: ERASMUS-PJG  
Type of MGA: ERASMUS-AG

**Proposal data**  
Acronym: TEST  
Draft ID: SEP-202576461  
Final ID: 100000737

**Support & Helpdesk**  
Online Manual, IT How To, IT Helpdesk, FAQ

**Submission Confirmation:**  
Your proposal was submitted on: 17 February 2021 12:50:36 (Brussels Local Time)  
Your proposal is part of call ERASMUS-2021-EMJM-MOB. The call deadline is 30 September 2021 12:50:00 (Brussels Local Time).  
Your proposal ID is 100000737. This number is important and will be used as future reference during the evaluation process.

**Revisit your proposal**  
The facility to re-edit is not available. [Update proposal]  
You may download a digitally signed and time-stamped version of your submitted proposal. [Download]  
The facility to withdraw is not available. [Withdraw proposal]

# Application Forms



# Structure of the proposal

## Structure

- **Part A:** Administrative Forms > generated from your information in the Portal Submission System
- **Part B:** Technical Description > uploaded as pdf (+annexes) in Submission System
- **Part C:** Key Performance Indicators

# Application form - Part A

Part A: Administrative Forms > generated from your information in the Portal Submission System

1. General information
  - Acronym, title, panel, descriptor
  - **Abstract (project summary)**
2. Participants
  - Form for each participant
  - organisation data
3. Budget

# Application form - Part B

- **Structure of Part B (\*.rft)**

Cover page

Table of contents

Project Summary (from Part A)

**Watch out:**

- **character and page limits!**
- **DO NOT REMOVE INSTRUCTIONS!**

# Proposal Part B (2)

## 1. Relevance

- Background and general **objectives**
- Specific project objectives
- Compliance LIFE objectives and **call topic**
- **Concept** and **methodology**
- **Upscaling** results of other EU projects
- Complementarity with other actions
- **Synergies** and co-benefits with other EU policies

### Award criterion 1: Relevance (0-20 points)

- Relevance to the **objectives** of the targeted LIFE sub-programme and to the **specific priorities** of the call for proposals and, when relevant, **topic description**
- Concept and methodology: soundness of the overall **intervention logic**
- Extent to which the proposal offers **co-benefits** and promotes **synergies** with other policy areas relevant for achieving environment and climate policy objectives

# Proposal Part B (3)

## 2. Impact

- **Ambition** of the impacts
- **Credibility** of the impacts
- **Sustainability** of results
- Exploitation of results
- Catalytic potential – **replication** and **upscaling**

### Award criterion 2: Impact (0-20, weighting factor 1.5)

- **Ambition and credibility of impacts** expected during and/or after the project due to the activities, including ensuring that no substantial harm is done to the other specific objectives of the LIFE Programme
- **Sustainability** of the project results **after the end** of the project and quality of the measures for the **exploitation of project results**
- Potential for the project results to be **replicated** in the same or other sectors or places, or to be **up-scaled** by public or private actors or through **mobilising** larger **investments** or financial resources (catalytic potential)

# Proposal Part B (4)

## 3. Implementation

- **Workplan**
- Work packages and activities
  - Objectives and results
  - Activities and division of work
  - Milestones and deliverables
  - Timetable
- **Stakeholder** engagement
- Impact **monitoring** and reporting
- **Communication**, dissemination and visibility

### Award criterion 3: Quality (0-20 points)

- Clarity, relevance and feasibility of the **work plan**; appropriate geographic focus of the activities
- Identification and mobilisation of the relevant **stakeholders**
- Quality of the plan to **monitor** and report impacts
- Appropriateness and quality of the measures to **communicate** and **disseminate** the project and its results to different target groups

# Proposal Part B (5)

## 4. Resources

- **Consortium** set-up
- **Project management**
- **Green management**
- **Budget**
- **Risk management**

### **Award criterion 4: Resources (0-20 points)**

- Composition of the **project team** - in terms of expertise, skills and responsibilities and appropriateness of the management structure
- Appropriateness of the **budget and resources** and their consistency with the work plan
- Transparency of the budget, i.e. the cost items should be sufficiently described
- Extent to which the project environmental impact is considered and mitigated, including through the use of **green procurement**. The use of recognised methods for the calculation of the project environmental footprint (e.g. Project Environmental Footprint (PEF) or Organizational Environmental Footprint (OEF) methods or similar ones ) or environmental management systems (e.g. Eco-Management and Audit Scheme (EMAS)) would be an asset
- **Value for money** of the proposal

# Proposal Part B (6)

**5. Other** (not applicable)

**6. Declarations** (funding rate, double funding...)

## **Annexes**

- **Detailed budget table**
- Annual activity reports (optional for some calls)
- List of previous projects
- other

# Annex: Detailed budget table

1. Staff costs
2. Subcontracting
3. Other direct costs
  - Travel & subsistence
  - Equipment (incl. infrastructure)
  - Other goods, works and services
  - Financial support to third parties
  - Land purchase

Detailed Budget Table								
[proposal acronym]								
<b>Staff effort allocation</b>								
Fill in the effort per work package and Beneficiary/Affiliated Entity. Please indicate the number of person-months over the whole duration of the planned work. Adapt the columns to the number of work packages in your proposal. Identify the work-package leader for each work package by showing the relevant person-month figure in bold.								
Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WPx...	Total
1.								0
2.								0
<b>Total person-months</b>	0	0	0	0	0	0	0	0
<b>Personnel costs</b>								
Present your estimated "Personnel costs" split into 3 categories as per the table below. If you do not have any personnel costs falling under "A.4 SME owners and natural person beneficiaries" or "A.5 Volunteers", all personnel costs should be budgeted under "A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons".								
Participant Number/Short Name	Country	Number of person months (staff effort per beneficiary)	Average monthly salary rate	A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons (costs)	A.4 SME owners and natural person (sole trader) beneficiaries (Unit costs in €)	Subtotal personnel costs without volunteers (A1+A2+A3+A4) must be the same as in part A section 3	A.5 Volunteers (Unit costs) must be the same as in part A section 3	Total Personnel costs
1.		0	#DIV/0!			0 €		0 €
2.		0	#DIV/0!			0 €		0 €
<b>Total</b>		0 €		0 €	0 €	0 €	0 €	0 €
<b>Subcontracting</b>								
Give details on subcontracted action tasks (if any) and explain the reasons why (as opposed to direct implementation by the participants). Subcontracting — Subcontracting means the implementation of action tasks, i.e. specific tasks which are part of the action and are described in Annex 1 of the Grant Agreement.								
Participant Number/Short Name	Subcontract Description			Cost (€)	WP	Justification (Why is subcontracting necessary?)		
	<b>Total estimated costs</b>			0 €				
If subcontracting for the entire project goes beyond 30% of the total eligible costs, give specific reasons.								
Insert text								
<b>Other direct costs</b>								
Please complete the table below for each participant. If required add further tables at the end of this work sheet (one per participant). Please ensure that the information provided is sufficient to assess the relevance of the costs in relation to the activities proposed. For major cost items add lines below, in order to provide a detailed breakdown within one cost category.								
Participant Number/Short Name (1)	Cost (€)	Justification						
Travel & subsistence								
Equipment (incl. infrastructure)								
Other goods, works and services								
Financial support to third parties								
Land purchase								
<b>Total</b>	0 €							

# Project Design Full Proposal

## Good design

Solid analysis of the problem, state of play and solution proposed (baseline)

Key stakeholders involved (incl. users)

Robust assessment of impacts over the life cycle of the solution proposed

Clear strategy on how to sustain and multiply the impacts

## Common problems

Insufficient background information (why, who and how)

Rationale for projects is defined during the project

Objectives too broad, too many

Poor partnership (partners don't fit regarding know-how or insufficient budget)

Over-optimistic / unrealistic or lack of quantification of impacts

Replication confused with networking and dissemination

Vague plans to sustain the project/results after project end

# Evaluation process and recommendations



# Award criteria Standard Action Projects

## 1. Relevance =

Policy+Project macro approach

## 2. Impact =

Impact+Sustainability, Exploitation  
Replication

## 3. Quality =

Clarity+Feasibility+Appropriateness  
few specific aspects

## 4. Resources =

Project team+Budget+Project env.  
footprint

Award criteria	Minimum pass score	Maximum score	Weighting
Relevance	10	20	1
Impact	10	20	1.5
Quality	10	20	1
Resources	10	20	1
<b>Overall weighted (pass) score (without bonus)</b>	<b>55</b>	<b>90</b>	N/A
Bonus 1	N/A	2	1
Bonus 2	N/A	2	1
Bonus 3	N/A	2	1
Bonus 4	N/A	2	1
Bonus 5	N/A	2	1
<b>Overall weighted (pass) scores (with bonus)</b>	<b>55</b>	<b>90 to 100</b>	N/A

# LIFE SAP Call 2026: evaluation phase

Proposal  
Submission

Independent  
Evaluation

Notification  
of applicants

GAP

Grant  
Agreement

Start of the  
project

22 Sep 2026

Oct 26 – Jan 27

Mar 27

Jun 27

Jul 27



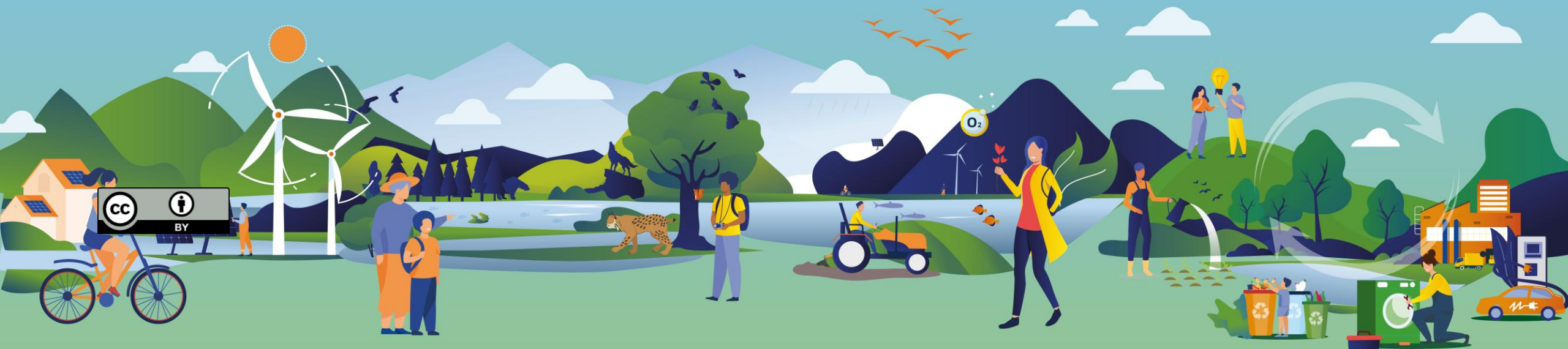
# Final recommendations

- Start early!
- Read the relevant **information** and consult your National Contact Point
- **Focus** your **objectives** and build a credible intervention logic
- Build a relevant **consortium**
- Link the **budget** to activities – check **value for money**
- Follow the template and instructions when **writing proposal**

# Must read

- LIFE Web site [https://cinea.ec.europa.eu/life\\_en](https://cinea.ec.europa.eu/life_en) and **LIFE Project database** at [LIFE 3.0 - LIFE Project Public Page](#)
- **Call documents** ([Funding & tender opportunities portal](#))
- **LIFE Regulation and Multi-annual work-programme**
- As relevant, specific information, guidelines designed by your **National Contact Point**

# Thank you!



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