



LIFE Call 2024



Application process and selection of proposals

Claudia Guerrini, Filippo Gasparin, 22 August 2024

The LIFE programme

- The LIFE programme is the only EU funding scheme dedicated exclusively to the environment, nature conservation and climate action.
- The LIFE programme fully contributes to the objectives and targets of the European Green Deal.
- LIFE has funded over 6,000 projects in the last 32 years
- Budget for Calls 2024 : 571 million €
- **Bottom up approach**



The LIFE Programme 2021-2027

To contribute to the shift to a circular, energy-efficient, renewable energy based- and climate resilient economy

To protect and improve the quality of the environment

To halt and reverse biodiversity loss



Nature and Biodiversity



Circular Economy and Quality of Life



Climate Change Mitigation and Adaptation



Clean Energy Transition

Projects

- Develop and demonstrate innovative techniques and approaches to solving environmental challenges
- Help to implement plans and strategies, required by EU legislation.
- Promote best practices and behavioral changes
- Catalyse the large-scale deployment of successful solutions

Impact

- Support the development, monitoring and implementation of EU environment & climate policy
- Provide models to copy and upscale

Project beneficiaries are:

- 1/3 private enterprises
- 1/3 NGOs and civil society organisations
- 1/3 public authorities



Access to the EC Funding & Tenders portal

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

Home > Funding > Calls for proposals

Calls for proposals

Calls for proposals are funding opportunities issued by the European Union institutions, agencies and bodies. These are direct financial contributions, known as grants, that are awarded to third-party beneficiaries (e.g., research organisations, public entities, non-governmental organisations, and private companies) to engage in activities that serve EU policies.

[More details](#)

Filters

Quick search

Select...

- 2021 - 2027
- Programme for the Environm...
- LIFE-2024-SAP-CLIMA
- Submission status
- All filters

3 item(s) found

Calendar RSS Sort by... [v] [d]

Programme Programme for the Environment and Climate Action (LIFE) [x]

Climate Governance and Information
LIFE-2024-SAP-CLIMA-GOV | Call for proposal
Opening date: 18 April 2024 | Next deadline: 17 September 2024 | Single-stage
[Open For Submission]

Programme: Programme for the Environment and Climate Action (LIFE) | Type of action: LIFE Project Grants

Climate Change Mitigation
LIFE-2024-SAP-CLIMA-CCM | Call for proposal
Opening date: 18 April 2024 | Next deadline: 17 September 2024 | Single-stage
[Open For Submission]

Programme: Programme for the Environment and Climate Action (LIFE) | Type of action: LIFE Project Grants

Climate Change Adaptation
LIFE-2024-SAP-CLIMA-CCA | Call for proposal
Opening date: 18 April 2024 | Next deadline: 17 September 2024 | Single-stage
[Open For Submission]

Programme: Programme for the Environment and Climate Action (LIFE) | Type of action: LIFE Project Grants

Climate Change Adaptation

LIFE-2024-SAP-CLIMA-CCA

Topic Call for proposal

Internal navigation

- General information
- Topic description
- Conditions and documents
- Partner search announcements
- Start submission
- Topic Q&As
- Get support
- Call updates

General information

Programme
Programme for Environment and Climate Action (LIFE) [Budget overview](#)

Call
LIFE Subprogramme Climate Action (LIFE-2024-SAP-CLIMA)

Type of action LIFE-PJG LIFE Project Grants	Type of MGA LIFE Action Grant Budget-Based [LIFE-AG]	Open For Submission
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Deadline model single-stage	Opening date 18 April 2024	Deadline date 17 September 2024 17:00:00 Brussels time
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Topic description

ExpectedOutcome:
Efficient delivery of the quantified objectives by end of the project

Objective:...

[Show more](#)

Topic conditions and documents

Conditions

1. **Admissibility conditions:** described in section 5 of the call document [↗](#)

Proposal page limits and layout: described in Part B of the Application Form [↗](#) available in the Submission System

2. **Eligible countries:** described in section 6 of the call document [↗](#)

Call document

One Call document per LIFE subprogramme

Call document structure

0. Introduction

1. Background

What is the LIFE Programme?

Nature and Biodiversity

Circular Economy and Quality of Life

Climate Change Mitigation and Adaptation

Clean Energy Transition

2. Type of action — Objectives — Themes and priorities — Activities that can be funded — Expected impact

Objectives

Areas of intervention

Scope — Activities that can be funded

Expected impact

Funding rate

topics and priorities

3. Available budget

4. Timetable and deadlines

5. Admissibility and documents

6. Eligibility

Eligible participants (eligible countries)

Consortium composition

Eligible activities

Geographic location (target countries)

7. Financial and operational capacity and exclusion

Financial capacity

Operational capacity

Exclusion

8. Evaluation and award procedure

9. Award criteria



Call document structure (2)

10. Legal and financial set-up of the Grant Agreements
 - Starting date and project duration
 - Milestones and deliverables
 - Form of grant, funding rate and maximum grant amount
 - Budget categories and cost eligibility rules
 - Reporting and payment arrangements
 - Prefinancing guarantees
 - Certificates
 - Liability regime for recoveries
 - Provisions concerning the project implementation
 - Other specificities
 - Non-compliance and breach of contract
11. How to submit an application
12. Help
13. Important



Application Forms



Create proposal

Deadline
17 September 2024 17:00:00 Brussels Local Time
152 days left until closure

Call data
Call: LIFE-2024-SAP-CLIMA
Topic: LIFE-2024-SAP-CLIMA-CCA
Type of action: LIFE-PJG
Type of MGA: LIFE-AG

⚠️ Topic and type of action can only be changed by creating a new proposal.

Download Part B templates

Download part B templates

Support & Helpdesk

Online Manual | IT How To
IT Helpdesk | FAQ

Service Desk:
EC-FUNDING_TENDER-SERVICE-DESK@ec.europa.eu
+32 2 29 92222

⚠️ Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. **You can submit the proposal as many times as you wish up until the deadline.** Each new submitted version will replace the previous one. [Close](#)

Find your organisation

PIC Short name [Search](#)

Organisations you have been previously associated with. (Click to select)

PIC: 956444445
Baird Consulting SCS
Vieille rue du Moulin-Rouge 20
Uccle, BE

Your role

Please indicate your role in this proposal *

Main contact
 Contact person

Your proposal

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym *

Short Summary *

Structure of the proposal

Structure

- **Part A:** Administrative Forms > generated from your information in the Portal Submission System
- **Part B:** Technical Description > uploaded as pdf (+annexes) in Submission System
- **Part C:** Key Performance Indicators



Application form - Part A

Part A: Administrative Forms > generated from your information in the Portal Submission System

1. General information
 - Acronym, title, keywords, priority
 - **Abstract (project summary)**
2. Participants
 - List of participants, organisation data,
 - Staff effort
 - List of critical risks
3. Budget



Application form - Part B

- **Structure of Part B (*.rtf)**

Cover page

Table of contents

Project Summary (from Part A)

Watch out:

- **character and page limits!**
- **DO NOT REMOVE INSTRUCTIONS!**



Proposal Part B (2)

1. Relevance

- Background and general objectives
- Specific objectives
- Compliance LIFE and call topic
- Concept and methodology
- Upscaling of other EU projects
- Complementarity with other actions
- Synergies and co-benefits with other LIFE; and other policies

Award criterion 1: Relevance (0-20 points)

- Relevance of the contribution to one or several of the specific objectives of the LIFE programme and the targeted sub-programme;
- Extent to which the project is in line with the description included in the call for proposals, including, where relevant, its specific priorities;
- Soundness of the overall intervention logic;
- Extent to which the project offers co-benefits and promotes synergies with other policy areas relevant for achieving environment and climate policy objectives.



Proposal Part B (3)

2. Impact

- Ambition of the impacts
- Credibility of the impacts
- Sustainability of results
- Exploitation of results
- Catalytic potential – replication and upscaling

Award criterion 2: Impact (0-20, weighting factor 1.5)

- Ambition and credibility of impacts expected during and/or after the project due to the proposed activities, including potential negative impacts on the other specific objectives of the LIFE programme, including ensuring that no substantial harm is done to those objectives.
- Sustainability of the project results after the end of the project.
- Potential for the project results to be replicated in the same or other sectors or places, or to be up-scaled by public or private actors or through mobilising larger investments or financial resources (catalytic potential).
- Quality of the measures for the exploitation of project results.



Proposal Part B (4)

3. Implementation

- Workplan
- Work packages and activities
 - Objectives and results
 - Activities and tasks
 - Milestones and deliverables
- Stakeholder engagement
- Impact monitoring and reporting
- Communication, dissemination and visibility

Award criterion 3: Quality (0-20 points)

- Clarity, relevance and feasibility of the work plan;
- Appropriate geographic focus of the activities;
- Quality of the plan to monitor and report impacts;
- Identification and mobilisation of the relevant stakeholders;
- Appropriateness and quality of the proposed measures to communicate and disseminate the project and its results to different target groups.



Proposal Part B (5)

4. Resources

- Consortium set-up
- Project management
- Green management
- Budget
- Risk management

Award criterion 4: Resources (0-20 points)

- Composition of the project team - of a consortium or of a sole beneficiary - in terms of expertise, skills and responsibilities and appropriateness of the management structure.
- Appropriateness of the budget and resources and their consistency with the proposed work plan.
- Transparency of the budget, i.e. the cost items should be sufficiently described.
- Extent to which the project environmental impact is considered and mitigated, including using green procurement. The use of recognised methods for the calculation of the project environmental footprint (e.g. PEF or OEF methods or similar ones) or environmental management systems (e.g. EMAS) would be an asset;
- Value-for-money of the proposed project.



Proposal Part B (6)

5. Other

- Ethics
- Security

6. **Declarations** (funding rate, double funding, third parties)

Annexes

- Detailed budget table
- Annual activity reports (optional for some calls)
- List of previous projects
- other



Award criteria Standard Action Projects

1. Relevance =

Policy+Project macro approach

2. Impact =

Impact+Sustainability, Exploitation & Replication

3. Quality =

Clarity+Feasibility+Appropriateness few specific aspects

4. Resources =

Project team+Budget+Project env. footprint

5. Bonus points (0 or 2) =

LIFE synergies+Outermost Regions+Result of EU projects+Catalytic potential+Transnationality

Award criteria	Minimum pass score	Maximum score	Weighting
Relevance	10	20	1
Impact	10	20	1.5
Quality	10	20	1
Resources	10	20	1
Overall weighted (pass) score (without bonus)	55	90	N/A
Bonus 1	N/A	2	1
Bonus 2	N/A	2	1
Bonus 3	N/A	2	1
Bonus 4	N/A	2	1
Bonus 5	N/A	2	1
Overall weighted (pass) scores (with bonus)	55	90 to 100	N/A



Annex: Detailed budget table

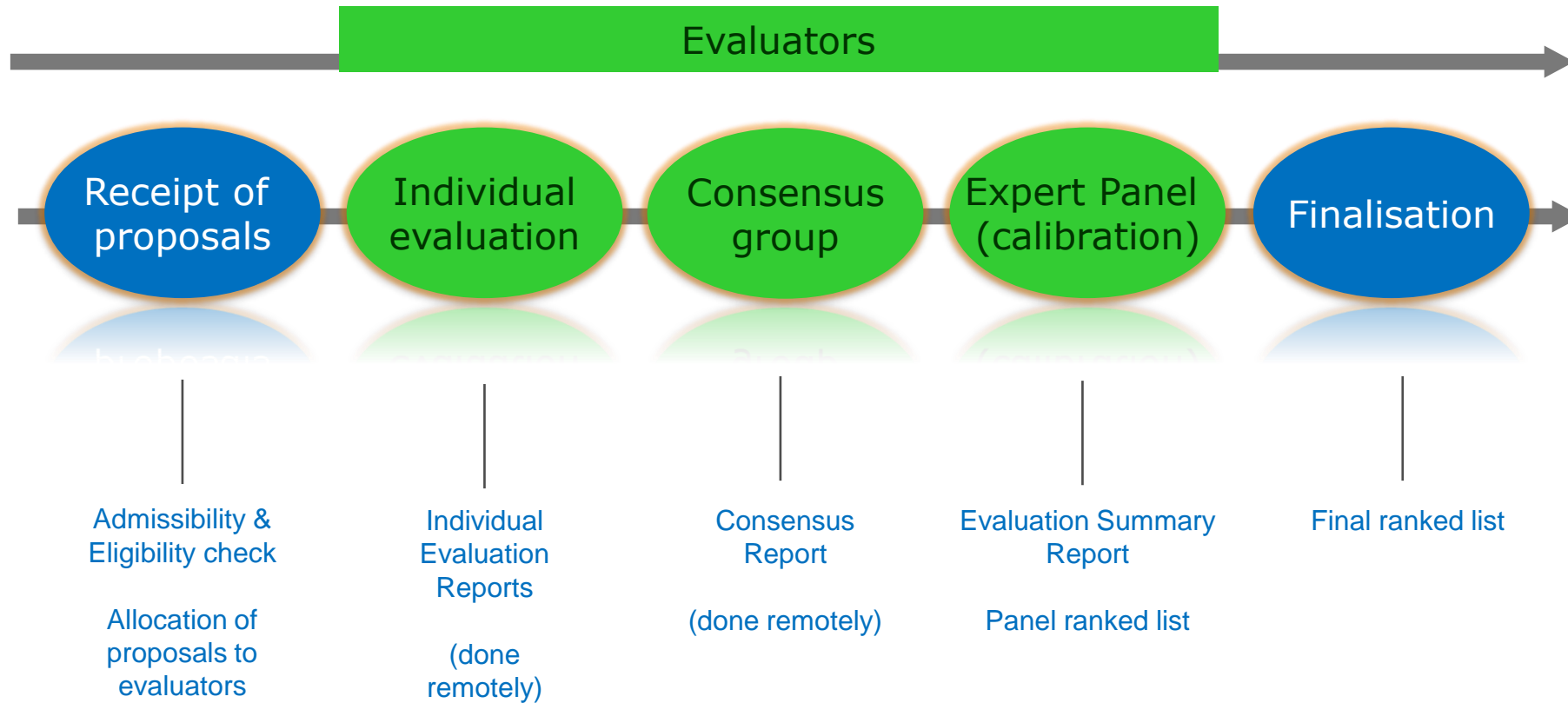
1. Staff costs
2. Subcontracting
3. Other direct costs
 - Travel & subsistence
 - Equipment (incl. infrastructure)
 - Other goods, works and services
 - Support to third parties
 - Land purchase



Detailed Budget Table									
[proposal acronym]									
Staff effort allocation									
Fill in the effort per work package and Beneficiary/Affiliated Entity. Please indicate the number of person-months over the whole duration of the planned work. Adapt the columns to the number of work packages in your proposal. Identify the work-package leader for each work package by showing the relevant person-month figure in bold.									
Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WPx...	Total	
1.								0	
2.								0	
Total person-months	0	0	0	0	0	0	0	0	0
Personnel costs									
Present your estimated "Personnel costs" split into 3 categories as per the table below. If you do not have any personnel costs falling under "A.4 SME owners and natural person beneficiaries" or "A.5 Volunteers", all personnel costs should be budgeted under "A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons".									
Participant Number/Short Name	Country	Number of person months (staff effort per beneficiary)	Average monthly salary rate	A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons (costs)	A.4 SME owners and natural person (sole trader) beneficiaries (Unit costs in €)	Subtotal personnel costs without volunteers (A1+A2+A3+A4) must be the same as in part A section 3	A.5 Volunteers (Unit costs) must be the same as in part A section 3	Total Personnel costs	
1.		0	#DIV/0!			0 €		0 €	
2.		0	#DIV/0!			0 €		0 €	
Total		0 €		0 €	0 €	0 €	0 €	0 €	0 €
Subcontracting									
Give details on subcontracted action tasks (if any) and explain the reasons why (as opposed to direct implementation by the participants). Subcontracting — Subcontracting means the implementation of action tasks, i.e. specific tasks which are part of the action and are described in Annex 1 of the Grant Agreement.									
Participant Number/Short Name	Subcontract Description	Cost (€)	WP	Justification (Why is subcontracting necessary?)					
	Total estimated costs	0 €							
If subcontracting for the entire project goes beyond 30% of the total eligible costs, give specific reasons.									
Insert text									
Other direct costs									
Please complete the table below for each participant. If required add further tables at the end of this work sheet (one per participant). Please ensure that the information provided is sufficient to assess the relevance of the costs in relation to the activities proposed. For major cost items add lines below, in order to provide a detailed breakdown within one cost category.									
Participant Number/Short Name (1)	Cost (€)	Justification							
Travel & subsistence									
Equipment (incl. infrastructure)									
Other goods, works and services									
Financial support to third parties									
Land purchase									
Total	0 €								

Evaluation overview

Overview of the evaluation procedure



Admissibility & Eligibility

- **Admissibility** is checked by the Agency:
 - Readable, accessible and printable
 - Completeness of proposal, presence of all requested forms
- **Eligibility** is checked by the Agency:
 - Applicants are established in eligible countries
 - Minimum number of partners as set out in the call conditions
 - Project activities take place in the target countries
 - Other criteria may apply on a call-by-call basis as set out in the call conditions
- **Out of scope** – content of a proposal corresponds, wholly or in part, to the description of the call or topic
 - A proposal will only be deemed ineligible in clear-cut cases when there is no obvious link between proposal and call topic
- **Page limit** – excess pages will not be visible!



Lessons Learnt and Recommendations

Some lessons learnt (1/2)

- Clear focus, not trying to address too many aspects/ areas of work.
- Explain clearly the added value of the proposal, what it intends to do & achieve.
- How does it build on previous initiatives?
- Ensure that concept and the methodology are clearly outlined.
- Ensure that the used baseline, assumptions and calculations are clearly substantiated and presented.



Some lessons learnt (2/2)

- Work Packages need to be interrelated.
- Avoid redundancies and high-level descriptions.
- Clear and targeted stakeholder engagement strategies are essential.
- Realistic and clear Gantt chart.
- In case of pilots, provide sufficient information (e.g. for buildings, location, type, surface areas, types of systems, etc.) & evidence of the commitment of the pilot sites' owners => NOT TO BE EXPLAINED IN THE ANNEX BUT **IN PART B**



7 TIPS TO SUCCEED



1. Start early ...

Call opening:

18 April 2024

Submission deadline:

17 September 2024 (Clima)

19 September 2024 (CEQL, NAT, CET)



2. Read the relevant information

- **LIFE Call Documents**, topic description, eligibility and admissibility conditions, list of countries, financial & operational capacity, evaluation criteria and procedure, scoring and thresholds, etc.
- **Submission forms and templates**: essential forms and guides to draw up and submit your proposal
- **Info session recordings and presentations** (following the Info Day)
- **Portal Online Manual** (for processes)
- **Portal FAQ for your topic of interest**



3. Choose your idea, structure it well & stick to it!

Ask yourself if you have:

- a project idea/ objective that is **in scope** of one of the topics?
- a clear **understanding** of the current (research or market) situation and your starting point?
- a clear idea of how to translate the objective **into a concrete activity**?
- a clear idea of the **target group(s)**?
- a clear path to **make a difference** – what impact do you want to have?



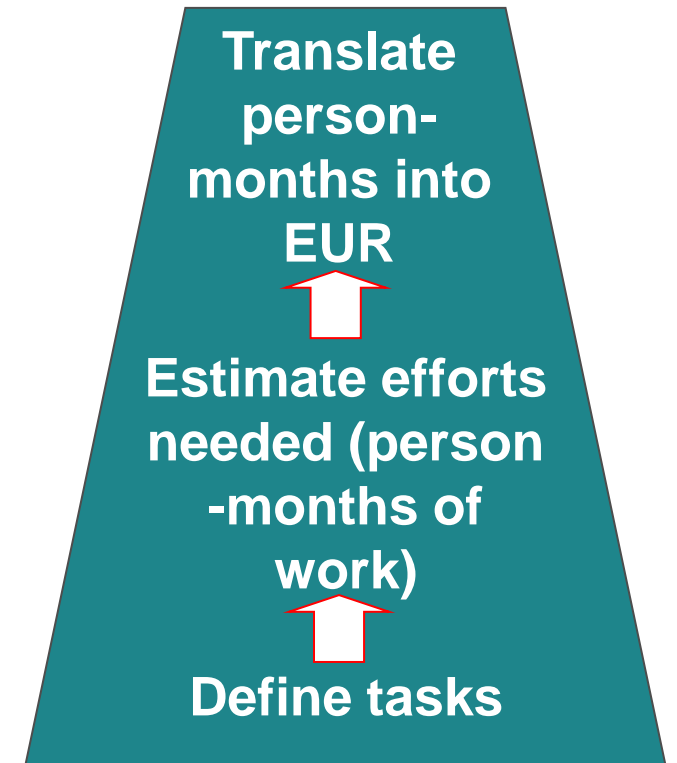
4. Build a good consortium

- Be **consistent** – consortium needs to match objectives & target groups
- **Complementarity** – combine diverse competences and backgrounds, but following a **logic**
- Each partner needs to have a **relevant expertise** and a **relevant role**
- **Specific role** must be reflected also in the allocation of resources; no random shares of the budget
- **Involve partners** in the preparation – agree on a plan for input; avoid surprises after submission
- **! Do not cover the EU map or extend the consortium artificially**



5. Create a budget

- Define your budget 'bottom-up'
- First describe the tasks – then allocate resources - then calculate the budget
- Check consistency regularly while advancing:
 - appropriate weight of resources across work packages and tasks
 - appropriate resources across partners.



6. When writing your proposal...

...create a thread:

- **Fine-tune** your project idea and make it match your target group
- Define the **delta** of your project – what will change through your project?
- Think about your **methodology** – define the main **working steps** and the interlinkages between them
- **Communication & dissemination:** what, for whom, how, how often, for what purpose you do it?



7. Final polishing

- Check the completeness of the proposal
- Check consistency of your description of activities and budget
- Ask an 'informed outsider' for critical reading and feedback
- If you have the chance, have a native speaker check the English



Information sources and support

The screenshot shows the 'Support overview' page for the 'Programme for the Environment and Climate Action (LIFE)'. The page features a navigation menu with options like 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. Below the navigation, there is a 'Support overview' section with a list of links: 'Support overview', 'Guidance & Manuals', 'FAQs', and 'Helpdesk & Support Services'. To the right, there is a 'Popular support topics' section with tabs for 'Grants' and 'Tenders'. Under the 'Grants' tab, there are three items: 'Online manual' (with an 'EU Login' link and an 'FAQ' icon), 'How to change the EU Login account details?' (with an 'FAQ' icon), and 'What is a LEAR (Legal Entity)' (with an 'FAQ' icon).

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Programme for the Environment and Climate Action (LIFE)

Support overview

Support overview

Guidance & Manuals

FAQs

Helpdesk & Support Services


Popular support topics

Grants | Tenders

Online manual | EU Login | FAQ

FAQ | How to change the EU Login account details? | FAQ

FAQ | What is a LEAR (Legal Entity)



- [LIFE Info Days!](#)

Project databases

- [EU Funding & Tender Portal - LIFE Funded Projects](#)
- [LIFE projects public database](#)
- CORDIS for H2020

When completing and submitting your application form we encourage you to contact and request support from your LIFE National Contact Point!



Keep in touch with us



30 years of bringing green ideas to LIFE



https://cinea.ec.europa.eu/life_en



[LIFE Programme](#)



[@LIFEprogramme](#)



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Thank you



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