Excellent proposals: what are we looking for?

LIFE CET

LIFE EU Info Days, LIFE CET Session

20 May 2022

European Climate, Infrastructure and Environment Executive Agency

Excellent proposals support the mission of the programme

Energy Savings

Investment
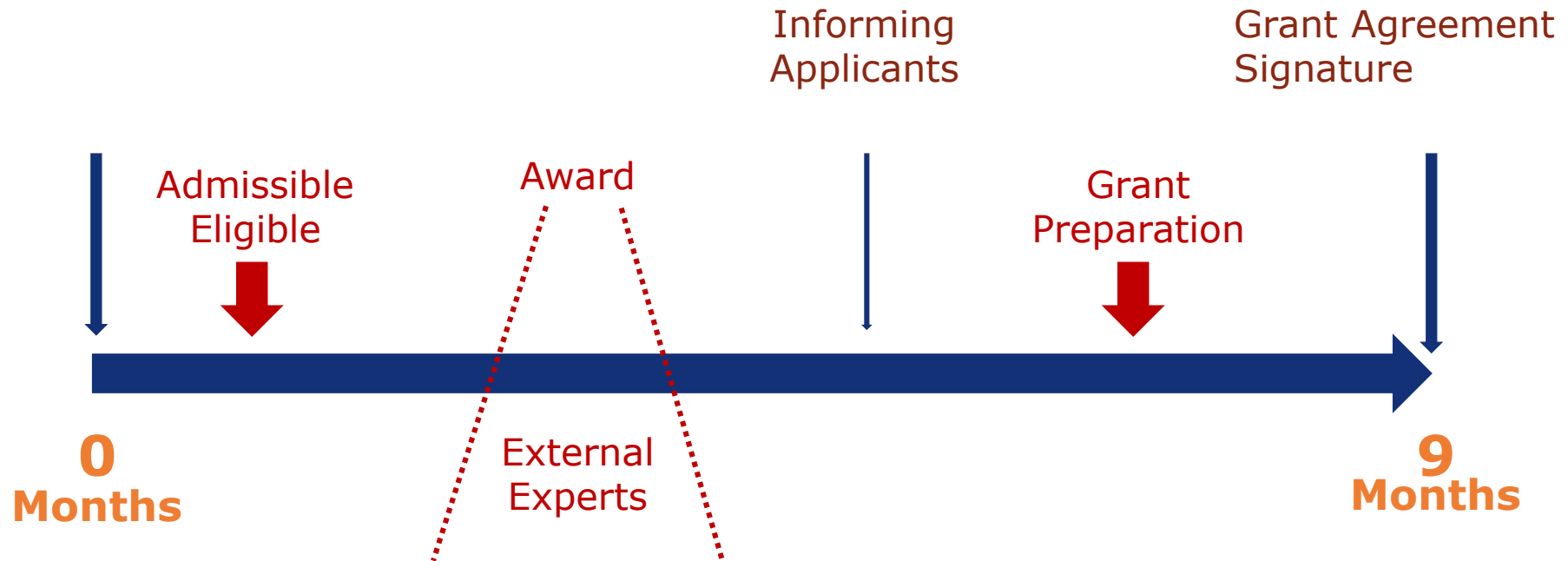
Enabling Policy

Capacity building

- break market barriers that hamper the socio-economic transition to clean energy

- address the shifting needs and barriers for the uptake of energy efficiency and renewable energy

- ensure that EU funding makes a real impact on the ground

- support directly the uptake and implementation of EU legislation, targets and initiatives

THE EVALUATION PROCESS
5 THINGS TO REMEMBER

1. The process

Informing
Applicants

Grant Agreement
Signature

Admissible
Eligible

Award

Grant
Preparation

0
Months

External
Experts

9
Months

European
Commission

2. How does Funding & Tenders Portal work?

3. What is the structure of the proposal?

TABLE OF CONTENTS

4. How to pass the eligibility check?

Admissibility

❑Submitted before deadline & electronically

❑Complete & using the forms/templates provided

❑Readable (no smaller than **Arial 10**) printable (A4)

❑Max **65 pages** (**including the instructions**)

Eligibility

❑Eligible participants

❑Consortium composition

❑Eligible activities

❑Geographic location

5. What are the award criteria?

- Relevance

- Impact

- Quality

- Resources

Impact – The logical conclusion of your activities

- **Topic specific indicators** e.g.

  - "Reduction of time for renovation works on the building site compared with standard practice"

  - "Increased rate of transformation of energy audits into concrete measure implementation"

  - "Number of policies/plans/strategies established through the action"

- **Programme related indicators** i.e. energy savings/renewable energy and investments in sustainable energy triggered

Identified needs

Inputs resources & actions

Outputs products & services

Outcomes short term impacts

Long term impacts

LIFE CET KPIs – Part C

- Part C is mandatory to fill in

- Common LIFE KPIs and 11 common CET KPIs

- Ensure consistency of part C with the impact section of part B!

- Part B should have more project specific KPIs and justifications

- Part C will become part of the GA

- Selected projects will be required to report their impact in the LIFE KPI database (using the same KPIs as part C).

7 TIPS TO SUCEED

1. Start early ... start now!

Call opening: 17 May

First submission deadline: 16 November

2. Read the relevant information

- **LIFE Clean Energy Transition Call for Proposals, LIFE-2022-CET**, Section 2, Topic description

- **LIFE Clean Energy Transition Call for Proposals, LIFE-2022-CET**, Section 5-9: list of countries, eligibility and admissibility conditions, evaluation criteria and procedure, scoring and thresholds, etc.

- **Submission forms and templates**: essential forms and guides to draw up and submit your proposal

- **Portal Online Manual** (for processes)

- **Portal FAQ for your topic of interest**

- **Portal FAQ** (for general questions)
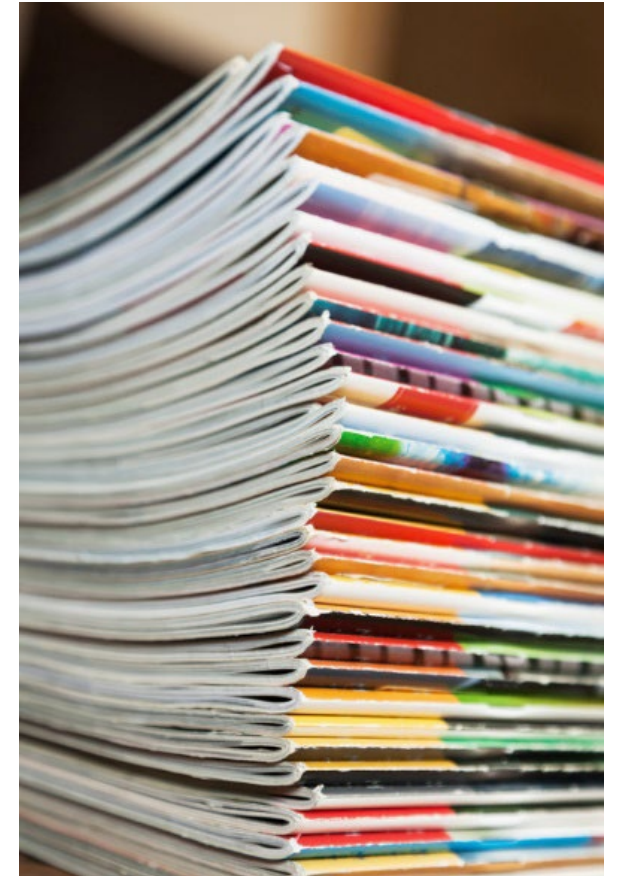
3. Choose your idea, structure it well & stick to it!

Ask yourself if you have:

- a clear project **objective**?

- a clear **understanding** of the current (research or market) situation and your starting point

- a clear (set of) **target group(s)**?

- a clear set of **partners** – are they the voice of the market?

- a clear path to **make a difference** – what impact do you want to have?

4. Build a good consortium

- Be **consistent** – remain relevant to your objective & target group

- Be **adaptable** - be ready to renounce a country if you do not secure the right partner

- **Choose well your partners** – with diverse competences

- **Involve partners** in the preparation – avoid surprises after submission

- **Keep consortium motivated** - agree a working method for the proposal phase, make a plan for their input

- **! Do <u>not</u> cover the EU map artificially**

European Commission

5. Create a budget

- Define your budget 'bottom-up'

- First describe the tasks – then define the budget

- Check consistency regularly while advancing on with your Work Plan:

  - share of resources;

  - appropriate levels between partners;

  - appropriate weight of person-months between major work steps

Translate person-months into EUR

Estimate efforts needed (person - months of work)

Define tasks
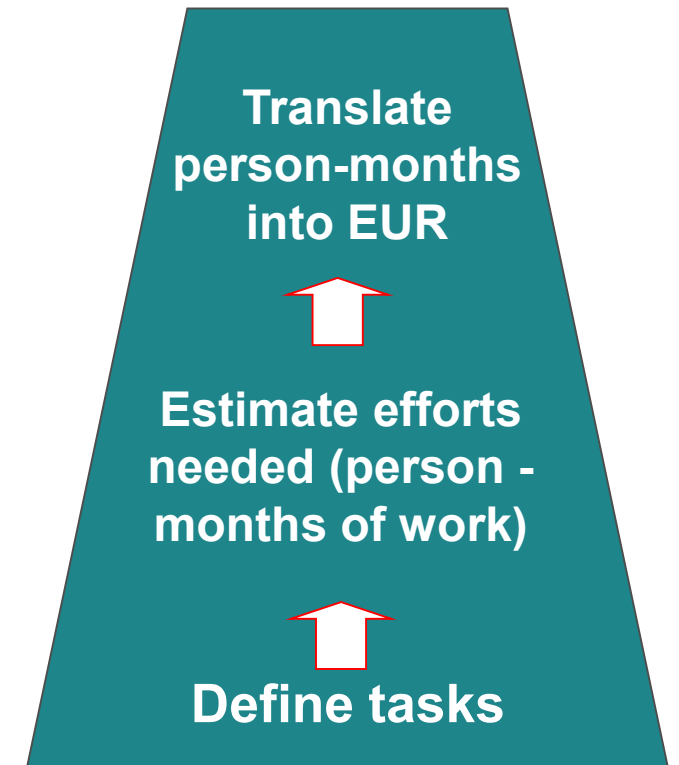
6. Write your proposal

- **Fine-tune** your objectives and your target group

- Take your time to decide the best **methodology** to be applied – can it deliver? Think **impact**!

- Define your **main working steps**

- Follow the guidance in the **application forms & proposal template**

- Keep strictly within the **number of pages**

- **Communication & dissemination:** what, for whom, how, how often, for what purpose you do it?

Communication
promoting the action itself and its results

Dissemination
public disclosure of the results

Exploitation
utilisation of results
… in research.
… in creating/offering a product, process or service.
… in standardisation activities.

7. Final polishing

- Check the completeness of the proposal

- Check consistency of your description of activities and budget

- Ask an 'informed outsider' for critical reading and feedback

- If you have the chance, have a native speaker check the English

Some lessons learnt

- Requirements in call topic text to be carefully taken into account (also in terms of stakeholders to be engaged)

- Clear focus, not trying to address too many issues/areas of work

- Proposed activities need to credibly lead to concrete achievements and impacts

- More details needed on concrete activities proposed (e.g. pilots), avoiding repetitions in different parts of the proposal (mindful of page limit)

- Clear and targeted stakeholder engagement strategies are essential

- You will find a list of indicators per topic, but not all of them may be relevant; you may propose relevant project-specific performance indicators to illustrate the potential impact of your proposal

PROJECT EXAMPLES

- Transition roadmaps to phase out fossil fuels from residential heating by 2050

- Bilbao, Bratislava, Dublin, Munich, Rotterdam, Vienna and Winterthur

DecarbCityPipes 2050: main features

- Partnership
- Concept / Idea
- Methodology
- Impacts
- Implementation
- Dissemination
- Stakeholders

- 7 cities + 2 universities + 1 network
- Roadmaps to decarbonise urban H/C
- Cities learning from cities (local WGs)
- 220+ public officers, 50+ policies
- Excellent structured workplan
- Outreach 500+ cities, replicate 80+
- Key stakeholders + advisory board

Information sources and support

as well as...

- **LIFE Info Days!**

- **LIFE CET mailbox:** CINEA-LIFE-CET@ec.europa.eu

Project databases

- CORDIS for H2020

- **Information portals:** BUILD UP, ManagEnergy

- **CINEA Clean Energy newsletter** (Register for updates and success stories)

Keep in touch with us

Any questions on CET call topics? Email us on:
CINEA-LIFE-CET@ec.europa.eu

https://cinea.ec.europa.eu/life_en

LIFE Programme

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LIFE Newsletter
Clean Energy Newsletter

30 years of bringing green ideas to LIFE

30 Life
1992 - 2022

Thank you