

Kde najít potřebné dokumenty – například vzory, prohlášení, apod.- v novém elektronickém systému [Funding & tender](#)

1. po přihlášení zvolíme na hlavní nabídkové liště *HOW TO PARTICIPATE*
2. z nabídky vybereme REFERENCE DOCUMENTS
3. vlevo vybereme: časové období 2021-2021 a program LIFE (Programme for the Environment and Climate Action)
4. v pravé části se ukáže nabídka:

✓ **Legislation:**

- LIFE Regulation 2021/783
- EU Financial Regulation 2018/1046

✓ **Work programme & call documents:**

- 2021-2024:
 - Multiannual Work Programme 2021-2024
 - Priority Topics 2021-2024
 - Call for proposals LIFE-2021-SAP-ENV
 - Call for proposals LIFE-2021-STRAT-TWO-STAGE
 - Call for proposals LIFE-2021-TA-PP
 - Call for proposals LIFE-2021-NGO-OG-FPA
 - Call for proposals LIFE-2021-NGO-OG-SGA
 - Call for proposals LIFE-2021-SAP-NAT
 - Call for proposals LIFE-2021-SAP-CLIMA
 - Call for proposals LIFE-2021-CET

✓ **Grant agreements and contracts:**

- LIFE MGA v1.0
- LIFE Operating Grants Flat Rate MGA v1.0
- Lump Sum MGA v1.0
- Operating Grants Flat Rate MGA v1.0
- Framework Partnership Agreement FPA v1.0

✓ **Guidance:**

- Online Manual
- Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment
- AGA — Annotated Grant Agreement
- Decision on unit costs for SME owners
- Decision on unit costs for volunteers
- Decision on lump sums for LIFE TA PP LS
- Decision on flat-rate financing for LIFE OG FR NGOs
- Amendment Guide
- Audit Manual
- Rules for Grant Reductions
- Rules for Arbitration

✓ **Templates & forms:**

- Application forms:
 - Standard application form (LIFE)
 - Standard application form (LIFE SIP and SNAP)
 - Standard application form (LIFE TA CAP)
 - Standard application form (LIFE TA PP)
 - Standard application form (LIFE TA PP LS)
 - Standard application form (LIFE FPA OG FR NGOs)
 - Standard application form (LIFE OG FR NGOs)
 - Detailed budget table (LIFE)
 - Detailed budget table (LIFE OG FR NGOs)
 - Participant Information (LIFE)
 - Cofinancing Declaration (LIFE)
 - Maps (LIFE)
 - Description of Sites (LIFE)
 - Description of Species and Habitats (LIFE)
 - Implementation Overview for the Plan/Strategy/Action Plan (LIFE SIP and SNAP)
 - Complementary Funding Plan (LIFE SIP and SNAP)
 - Complementary Funding Declaration (LIFE SIP and SNAP)
 - Table of Investments (LIFE OAG CSA PDA)

- Validation and LEAR appointment forms:
 - LEAR appointment letter & LEAR role and duties
 - Declaration of consent to the Funding and Tenders Portal Terms and Conditions
 - Declaration on the validity of the accounts
 - Legal entity validation and LEAR appointment messages
 - Financial capacity assessment messages
 - Bank account validation messages
 - SME validation messages

- Grant agreement preparation templates:
 - Description of the action (DoA) – Annex 1 GA (LIFE)
 - Accession form – Annex 3 GA
 - Declaration on joint and several liability of affiliated entities – Annex 3a GA
 - Declaration of honour (DoH) beneficiaries
 - Declaration of honour (DoH) affiliated entities
 - Declaration of honour (DoH) prizes
 - Pre-financing guarantee

- Project reporting templates:
 - Periodic report (LIFE)
 - Certificate on the financial statements (CFS)
 - Report on cumulative expenditure
 - Time declaration
 - Report on the distribution of payments (final payment)

✓ **Funding & Tenders Portal:**

- Funding & Tenders Portal Terms and Conditions
- Funding & Tenders Portal Privacy Statement